



# PRINCE GEORGE'S COMMUNITY COLLEGE

## REQUEST FOR EVALUATION OF CREDIT FROM OTHER U.S. INSTITUTIONS

You are responsible for having official transcripts sent to Prince George's Community College from each institution attended. Evaluations will only be done when this completed form and all transcripts are received. Please print legibly.

PGCC Student ID #: \_\_\_\_\_ Date of birth (mm/dd/yy): \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Maiden/Former Name: \_\_\_\_\_ Will your transcript be arriving under this name? Yes No

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Day time phone: (\_\_\_\_) \_\_\_\_\_ Cell/Evening Phone: (\_\_\_\_) \_\_\_\_\_

Academic Program/Major at PGCC: \_\_\_\_\_

Have you previously earned credits at PGCC? \_\_Yes\_\_No

Is this a request for a re-evaluation based on change of program/major? \_\_Yes\_\_No

Are you receiving veterans' educational benefits? \_\_Yes\_\_No

*If yes, VA requires that you submit records from all prior colleges during your first semester here. Note: You should always submit your DD-214 and other records of military training. As a Serviceperson's Opportunity College, Prince George's Community College is committed to awarding credit for military training wherever possible.*

Sources of possible Transfer Credit:

Colleges/Universities, AP, CLEP,

IB or CERTIFICATIONS

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Official transcripts must be sent to:**  
Prince George's Community College  
Attn: Transfer Evaluation  
126 Bladen Hall  
301 Largo Road  
Largo, MD 20774-2199

### Please remember:

- Evaluations will only be done once this completed form and **all** transcripts are received.
- This completed form may be faxed to 301.546.0119 or scanned and sent by email to [transfercredit@pgcc.edu](mailto:transfercredit@pgcc.edu) or mailed to the address above.
- Transcripts may **\*not\*** be faxed.
- Contact [transfercredit@pgcc.edu](mailto:transfercredit@pgcc.edu) for further assistance or to confirm receipt of forms/transcripts.